All first-year undergraduate students are required to live on campus and submit a housing application. Access to online room selection and/or housing assignments are determined by date of housing application, so the earlier you apply for housing, the more choices you will have.

**Before Applying**
To apply for housing, you must first be accepted to UA and pay your Freshman Enrollment Deposit. It can take up to 24 hours after paying the Enrollment Deposit before a student can access the housing application. Your application is not complete until you submit the contract and deposit and click **Finish** on the Application Confirmation page.

**Log in**
To begin the application, go to myhousing.ua.edu and login with your myBama username and password.

Once you have logged in, select “Academic Year Housing Application” from the portal home page.
Application Guide 2020-2021

**Period and Term**
Select the Period and Term you are applying for and then select **Next** after each step.

**Apply For Housing**

Select the application period for your housing application:

- **Application Period:**
  - Academic Year 2020-2021

  ![Next](image)

  ![Cancel](image)

**Application Term**

Select the term for which you want housing:

- **Application Term:**
  - Academic Year
  - Spring Only

  ![Previous](image)

  ![Next](image)

**Parent/Guardian Information**
If the student is under the age of 19, a parent/legal guardian is required to sign the housing contract. Provide the name and contact information of one parent/guardian before selecting **Next** to proceed.

Enter your parent or guardian information below. **NOTE:** This information will be used during the housing contract step, so please make sure that you enter correct information.

- **First Name:** Robert
- **Last Name:** Smith
- **Phone Cell:** 123-456-7890
- **Email:** smith@email.com

**NOTE:** If you are declaring that you are an emancipated student, you will not be able to proceed until you have provided the necessary documentation to HRC Staff. Please contact us at housing@ua.edu or by phone at 888-498-2262.

  ![Previous](image)

  ![Next](image)
Application Guide 2020-2021

Application

Application Information
Review the Application Information page, noting that all application and room assignment correspondence is sent to the student’s Crimson email. Read this page carefully and click Next to continue.

PLEASE NOTE THAT ALL CORRESPONDENCE PERTAINING TO YOUR ON-LINE APPLICATION WILL BE SENT TO YOUR UA CRIMSON EMAIL ADDRESS. PLEASE CHECK YOUR UA CRIMSON EMAIL REGULARLY.

Fall 2020/Spring 2021 Quick Facts

Academic Year 2020-21 Term

1. Step 1: Apply For Housing

   Complete the housing application. The $200 deposit will be charged to your student bill at UA ($35 application fee and $165 prepayment). Your ability to participate in online room selection in May and your login time are based on the date that you complete the housing application. Students who complete their housing application by Feb. 3 are eligible to participate in room selection.

2. Step 2: Preferred Roommate

   Enter your preferred roommate selection (this section opens on November 1 at 9 am and closes May). You will receive a full refund of your $165.00 prepayment. If you cancel between May 2 and June 1, you will receive a refund of $65.00. To submit a cancellation, please fill out the online form. You must notify HRC of your cancellation, not just Undergraduate Admissions, in order to receive a refund.
Personal Details
Verify that your information is correct. If you need to revise any information, log into your student account in myBama to make any updates. On this page, students can update their HRC contact info and opt in to receive text message updates. When completed, click Next to continue.
Application Guide 2020-2021

Gender Identity and Sexual Orientation
To help us in our mission of fostering an inclusive environment for all students, we provide space to share their sex assigned at birth, space for any information you would like to provide regarding your gender identity and sexual orientation. Any information provided (optional) is protected by federal privacy laws and used only for official purposes. When completed, click Next to continue.

Gender Identity

NOTE: Information entered in this section is only for housing staff use, and does not override any information already in the UA system.

Sex at birth:

Gender Identity Comments
This information is completely optional.
If you would like the opportunity, you may share more about your gender identity below. Alternatively, you may contact Housing and Residential Communities Housing Administration staff at (205) 348-5960 to share relevant information about your gender identity. Regardless of how it is shared, any information provided will be protected by federal privacy laws and used only by HRC staff. An HRC staff member may contact you in order to assist you in making your housing assignment. Staff will use your personal email or cell phone information to contact you.

Sexual Orientation

This information is completely optional.
If you would like the opportunity, you may share more about your sexual orientation below. Alternatively, you may contact Housing and Residential Communities Housing Administration staff at (205) 348-5960 to share relevant information about your sexual orientation. Regardless of how it is shared, any information provided will be protected by federal privacy laws and used only by HRC staff. An HRC staff member may contact you in order to assist you in making your housing assignment. Staff will use your personal email or cell phone information to contact you.

Do you consider yourself to be:

Sexual Orientation:
Hall Preferences
Select your top three preferences of room style. Our staff assigns students who do not participate in room selection based on application date and preference, depending on availability. If you select “Lowest Cost Housing Request,” our staff will assign you to the least expensive option available, regardless of style preferences provided.

Lowest Cost Housing
If you need to be assigned to the lowest cost housing for financial reasons, please check the box below.
Note: by checking the box below you are acknowledging that you will be assigned to the least expensive space that we have available, which generally means the lowest cost traditional residence hall spaces.

Would you like more information about living in a Living-Learning Community?

DocuSign Contract Signature
Click “Click Here to Go to the Housing Contract” do not close your browser or change screens in the application until you sign the contract.

Contract
Read the contract and sign the document electronically. If under the age of 19, you must provide the name and email address of a parent/guardian who will receive a copy of the contract for review via email and add their signature to your housing contract. Be sure you provide a correct parent email address, so this step can be completed.

Deposit
The housing application fee is $200 ($165 prepayment and $35 non-refundable housing application fee). Acknowledge on the next two pages that you understand these charges will go directly to your student account and click Next to continue.

If you do not attend UA, cancel your housing application prior to May 1 to receive a full refund of your prepayment $165. If you cancel between May 2 and June 1 you will receive a refund of $100. To submit a contract cancellation, fill out the online form. You must cancel with HRC, rather than Undergraduate Admissions, in order to receive a refund, if available.

Click Finish on the next page to complete your application.
Application Guide 2020-2021

The date your application is **complete** is the date that determines when you have access to online room selection or are assigned your room.

**Housing Application Created**

You have created the following housing application:

Application Period: Academic Year 2020-2021
Name: Suzy Smith
Student Type:

Return to the myhousing portal
Visit the housing web site