Space may not allow roommate groups to live together, so please think about what you will do if you cannot find the space you want during online room selection. If HRC staff make your housing assignment, we will try to accommodate confirmed roommate requests, if space permits.

The roommate selection process will remain open until May 15. **However, in order to maximize the chances of living with a preferred roommate, students should create their roommate group before online room selection begins.** Returning students should create their roommate group by 5 p.m. CDT on Monday, March 8. Incoming freshmen should complete their roommate group by 5 p.m. CDT on Saturday, May 1.

Only UA students with a complete housing application can search for and select a roommate. Incoming freshmen can only view and select other freshmen.

**Log in**
To access the roommate portal, go to myhousing.ua.edu and login with your myBama username and password.

Once you log in, select “Roommate Search and Selection” from the portal home page.
Creating Profile
To create your roommate profile, select the **Roommate Search Profile** button.

Roommate Search Process
The roommate search and selection process has two sections. Section 1 contains your roommate search profile information (screen name, search comments, and profile questions). Once you have completed Section 1, you can go to Section 2, which is where you can form a roommate group, request a roommate, and accept invitations to join a roommate group.

**Section 1 - View/Edit Roommate Search Profile Information** (screen name, search comments, and profile questions)

**Section 2 - Roommate Groups** (form a roommate group, request a roommate, and accept group invitation)

Overview
Review the Roommate Search Steps carefully and click **Next** to continue.

Roommate Search Process
The following section of the application is for roommate search and selection. Complete each step and continue to the next step using the “Next” button. Once you answer these questions for the first time you can just click on “Next” to get to step 4 to request and view roommates.

**Roommate Search Steps**

**Step 1 - Answer the roommate matching questions**
- The answer to these questions will be matched to the answers of other students and displayed in the roommate search report (Step 4). The roommate matching questions are required.

**Step 2 - Roommate Search Comments**

roommate search report), you can search for and request a roommate during this step. You can also accept roommate requests and view your roommate group here. Freshmen can select 1 roommate.

**Cancel**  **Next**
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Profile
Answer the Roommate Matching Questions as honestly as possible. The more complete and accurate information you provide, the better the chance of finding a compatible roommate with whom you have common interests. If you already know whom you want to live with and do not need to create a profile, you may go directly to Section 2 and create a roommate group. Click Next to continue.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Preference</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>I smoke (smoking is prohibited on campus at UA).</td>
<td>◯ No ○ Yes ○ No Pref</td>
</tr>
<tr>
<td>2</td>
<td>I am comfortable living with a smoker (smoking is prohibited on campus at UA).</td>
<td>◯ No ○ Yes ○ No Pref</td>
</tr>
<tr>
<td>3</td>
<td>I am typically an early riser (before 8:00 a.m.)</td>
<td>◯ No ○ Yes ○ No Pref</td>
</tr>
<tr>
<td>4</td>
<td>I typically go to bed late (after midnight).</td>
<td>◯ No ○ Yes ○ No Pref</td>
</tr>
<tr>
<td>5</td>
<td>I am a light sleeper.</td>
<td>◯ No ○ Yes ○ No Pref</td>
</tr>
<tr>
<td>6</td>
<td>I'd like my room to be very social</td>
<td>◯ No ○ Yes ○ No Pref</td>
</tr>
</tbody>
</table>

Create a screen name either based on your real name, or one that others can find you with. When searching for a roommate by screen name, results will only show for an exact match, so make sure to accurately share the name with any preferred roommate. To insure others are able to invite you or contact you, create a screen name or provide contact information in your Roommate Search Comments. We suggest providing your Crimson email.

<table>
<thead>
<tr>
<th>Roommate Search Screen Name:</th>
<th>Screen Name: Suzy Smith</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roommate Search Comments:</td>
<td>and I will probably volunteer at a local animal shelter because I LOVE dogs. I am a night owl and do most of my homework at night. I like to watch movies while studying, but can use headphones. I like to watch The Bachelor and Marvel movies. I am a bit of a neat freak, but some clutter is ok. Insta @suzystudent</td>
</tr>
</tbody>
</table>

Be descriptive in your search comments. You will be living with this roommate for several months, so include detailed info like:

- What’s your major?
- Where are you from?
- How do you have fun?
- Want your room as a hangout or study space?
- How often do you think cleaning should be done?
- How do you feel about overnight guests?
- Any pet peeves?
- Will you share food or will everyone buy their own
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When you click Next the roommate search window will pop-up. Select the roommate matching question that is most important to you with the answer that you feel would most align with what you are looking for in a roommate in the questions bar on the right, then select Preview to view matching profiles. Selecting multiple answers to questions will not narrow the results.

Review the results of your search, taking note of first name, last name, permanent email, or screen name of any potential roommate. You can click Download or Print to have the results to review later.
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Once you select Finish on the roommate search report page you are given the option to select Go to the Roommate Group Section to enter the screen name, first and last name, or UA crimson email address to locate and invite potential roommate(s) to a roommate group and send or accept group invitations.

Roommate Search
Review the information on the Roommate Group section, and then click Next.

Roommate Search Process

This section of the roommate search process allows you to form a roommate group, request a roommate (using a screen name, UA crimson email address, or by name), or accept a roommate group invitation.

You must click on the "Finish" button to save any changes.

To match with a roommate, students will need to form a group. Incoming freshmen are limited to two people in a group (including yourself), while returners can have up to four.

Each group will consist of one leader (the person who creates the group and invites others) and members (people who accept the invitation). In order to accept an invitation to a roommate group, a student must have a complete housing application. Students can only join one group at a time.

If you are not ready to create a group, select Finish to save changes.

Students will receive an email notification during each step of this process.
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Sending an Invitation

To start a group, select **Create Group**.

When you are ready to make a request, click **Invite** and search for your preferred roommate using their first name, last name, permanent email, or screen name (all fields not required for search). Information used to search must be an exact match. When you find the correct person, click **Select** to send them an invitation.

Once you have requested the roommate, you will see this person in your group. You may remove a request before it has been accepted by clicking **Remove** next to their name.
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When the other student has responded to your request, you will see the changes in your account. If the student accepted your request, you will automatically see their status change from “Invited” to “Member.”

Responding to a Request

If you have received a roommate request, you will see a notification with the option to **Accept** or **Decline** next to your name.

Students can only be in one group at a time. If you are in another group, first select **Leave** before accepting an invitation. If you do not want to accept an invitation, select **Decline** next your name to remove the group.

When you are ready to accept a request, click **Accept** next to your name.
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Once the roommate request is accepted, both students will see the other student in the group. Be careful about accepting roommates, as your accepted roommate may pull you into a space during online room selection. If you change your mind, you are able to select Leave before the roommate deadline.

<table>
<thead>
<tr>
<th>Roommate Group Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy Smith’s group</td>
</tr>
<tr>
<td>Suzy Smith</td>
</tr>
<tr>
<td>Leader</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Leave</td>
</tr>
<tr>
<td>Wendy River</td>
</tr>
<tr>
<td>Member</td>
</tr>
</tbody>
</table>

If you are able to participate in online room selection, you can assign yourself to a space and then, space permitting, assign your confirmed roommate to vacant space(s) within your room or suite. If your roommate is able to select a room before you, that person can assign you to a space. If HRC staff make your housing assignment, we will assign roommates together, space permitting.